



OHIO VALLEY DISTRICT
KENTUCKY, WESTERN TENNESSEE, WESTERN OHIO

July 8th, 2024

Governing Board Secretary,

Our 2024 Ohio Valley District Conference will be held September 16 – 18th, 2024, at Shawnee Alliance Church in Lima, Ohio. We are writing to remind you that all licensed official district workers are required to attend, and your church should plan to underwrite **all** conference expenses for your pastor(s). This includes lodging, meals, and travel.

All licensed official district workers are automatically eligible to vote. In addition to your pastor(s), your church is entitled to send Governing Board appointed lay delegates.

- Each accredited church of The Christian and Missionary Alliance shall be entitled to send two lay delegates, in addition to its official workers. If the voting membership (as reported in the last annual report of the church) is 150 or more, another lay delegate may be sent for each additional 100 voting members or fraction thereof. The church shall appoint and certify lay delegates as specified in the local church bylaws. (See attached 2024 Lay Delegate-#'s for Churches)
- Each developing church shall be entitled to send one lay delegate chosen from among the congregation's general members by the Church Advisory Board and appointed by the district superintendent, in addition to its official workers. The church shall appoint and certify lay delegates as specified in the local church bylaws.
- Each affiliated church of The Christian and Missionary Alliance shall be entitled to appoint and certify one lay delegate as specified in the local church bylaws, in addition to its official workers.

If you plan to send a lay delegate, they must be appointed by your church Governing Board. This authorization will be completed by the signature of the board secretary. (See attached Certificate of Lay Delegate Form/2 sided). Each lay delegate's certificate must be completed and returned to the Ohio Valley District Office for authorization and approval **by Thursday, August 22nd, 2024**. Completed forms may be emailed to gmangham@ovdcma.org, or returned via regular mail. Upon receipt and approval of the completed form these names will be added to a master eligibility list and we will send a confirmation email with conference details to the lay delegate.

Perhaps you have never considered sending a lay delegate to district conference. We encourage you to do so as this year's conference will make way for a fresh encounter with Jesus, seek to build resilience, and further equip us to create a disciple making culture.

Rev. Jeff Miller

Ohio Valley District Superintendent

LAY DELEGATES FROM ACCREDITED CHURCHES*

<u>VOTING MEMBERS</u>	<u>ACCREDITED DELEGATE REPRESENTATION FOR DISTRICT CONFERENCE</u>
0-149	2
150-249	3
250-349	4
350-449	5
450-549	6
550-649	7
650-749	8
750-849	9
850-949	10
950-1049	11
1050-1149	12
1150-1249	13
1250-1349	14
1350-1449	15
1450-1549	16
1550-1649	17
1650-1749	18
1750-1849	19
1850-1949	20
1950-2049	21
2050-2149	22
2150-2249	23
2250-2349	24
2350-2449	25
2450-2549	26
2550-2649	27
2650-2749	28
2750-2849	29
2850-2949	30
2950-3049	31
3050-3149	32
3150-3249	33
3250-3349	34
3350-3449	35
3450-3549	36
3550-3649	37
3650-3749	38
3750-3849	39
3850-3949	40
3950-4049	41

* **Accredited** Alliance Churches should use this chart to determine their number of lay delegates to District Conference in accordance with Section A4 on page A4-2 of the *Manual of The Christian and Missionary Alliance*.

**Ohio Valley District C&MA
District and Prayer Conference
Certificate of Lay Delegate**

This certifies that _____
(First Name) (Initial) (Last Name)

was appointed by the Governing Board of _____ Church
(church name)

as an authorized lay delegate to the Annual District Conference of the Ohio Valley District at
Shawnee Alliance Church in Lima, Ohio, on September 16 – 18, 2024,

recorded in the minutes of the local church dated _____, 2024.

Secretary, Governing Board – Signature

Lay Delegate's Email Address: _____

Your lay delegate will not be able to vote unless this form is completed, signed and on file at the Ohio Valley District Office by **August 22nd, 2024.**

Completed forms may be emailed to gmangham@ovdcma.org or returned
via regular mail to 3712 Willow Ridge Road, Lexington KY 40514

**Ohio Valley District C&MA
District and Prayer Conference
Certificate of Lay Delegate**

This certifies that _____
(First Name) (Initial) (Last Name)

was appointed by the Governing Board of _____ Church
(church name)

as an authorized lay delegate to the Annual District Conference of the Ohio Valley District at
Shawnee Alliance Church in Lima, Ohio, on September 16 – 18, 2024,

recorded in the minutes of the local church dated _____, 2024.

Secretary, Governing Board – Signature

Lay Delegate's Email Address: _____

Your lay delegate will not be able to vote unless this form is completed, signed and on file at the Ohio Valley District Office by **August 22nd, 2024.**

Completed forms may be emailed to gmangham@ovdcma.org or returned
via regular mail to 3712 Willow Ridge Road, Lexington KY 40514

Authorization for Lay Delegate

In addition to your pastor(s), your church is entitled to send two lay delegates.

Each accredited church of The Christian and Missionary Alliance shall be entitled to send two lay delegates, in addition to its official workers. If the voting membership (as reported in the last annual report of the church) is 150 or more, another lay delegate may be sent for each additional 100 voting members or fraction thereof. The church shall appoint and certify lay delegates as specified in the local church bylaws. (See attached 2024 Lay Delegate-#'s for Churches)

Each developing church shall be entitled to send one lay delegate chosen from among the congregation's general members by the Church Advisory Board and appointed by the district superintendent, in addition to its official workers. The church shall appoint and certify lay delegates as specified in the local church bylaws.

Each affiliated church of The Christian and Missionary Alliance shall be entitled to appoint and certify one lay delegate as specified in the local church bylaws, in addition to its official workers.

Authorization for Lay Delegate

In addition to your pastor(s), your church is entitled to send two lay delegates.

Each accredited church of The Christian and Missionary Alliance shall be entitled to send two lay delegates, in addition to its official workers. If the voting membership (as reported in the last annual report of the church) is 150 or more, another lay delegate may be sent for each additional 100 voting members or fraction thereof. The church shall appoint and certify lay delegates as specified in the local church bylaws. (See attached 2024 Lay Delegate-#'s for Churches)

Each developing church shall be entitled to send one lay delegate chosen from among the congregation's general members by the Church Advisory Board and appointed by the district superintendent, in addition to its official workers. The church shall appoint and certify lay delegates as specified in the local church bylaws.

Each affiliated church of The Christian and Missionary Alliance shall be entitled to appoint and certify one lay delegate as specified in the local church bylaws, in addition to its official workers.